



ST. FRANCIS OF ASSISI CATHOLIC CHURCH  
4556 TELEGRAPH ROAD | ST. LOUIS, MO 63129

OFFICE OF THE PASTOR  
314.487.5736 x106 | ANTHONYYATES@ARCHSTL.ORG

January 24, 2018

Dear St Francis of Assisi Elementary School Families,

Over the past few years we have continued to share with you the financial situation of the School in order to ensure we are good stewards of all the treasure it takes to run this largest ministry of the Parish. As you will recall we conducted focus groups in December soliciting feedback from parents and parishioners. While the participation was low at these gatherings there were some common themes. The general feeling about our tuition rate was that it was fair, competitive and a good value. The feedback about not having a 3<sup>rd</sup> child rate was discussed and there were mixed opinions. Tithing and mandatory fundraising were not seen as a viable options. Finally there was general agreement on a tuition increase.

In collaboration with the School Board, Parish Council, Finance Committee and my approval, we have been able to reach an agreement on a tuition increase for the next academic year. This came through much prayer and consultation with many stakeholders. I thank all those involved in this process. Allow me now to tell you more about our tuition model for the 2018-2019 Academic Year.

	Current	2018/2019 Tuition	Total Increase	Increase over 10 months	Cost to Educate*	Grant Amount*
1st child	\$5,100	\$5,200	\$100	\$10	\$6,357	\$1,157
2nd child	\$7,500	\$7,615	\$115	\$12	\$12,714	\$5,099
3+ children	\$7,500	\$8,215	\$715	\$72	\$19,071	\$10,856

\*based upon 2017/2018 budget & enrollment

As you know every family receives a grant from the Parish because the cost to educate versus the tuition rate does not cover all our expenses. The tuition increase along with the over \$300,000 investment from the Parish will support our mission to allow an annual salary increase for faculty and staff, and continued support of academic learning tools, supplemental materials and technology among other things. I am grateful to our parishioners who support the Sunday collection and make this grant possible for you.

In addition, we have heard your desire to have one student fee to cover all extras. We are now referring to this as our Instructional Fee, and it's paid per student. The current fee of \$250 per student will increase to \$325 per student but will cover the following:

Textbooks & Supplies	\$250	Class Parties	\$5	Technology Fees	\$50	Class T-Shirt	\$5
Religious Enrichment	\$5	Trivia Night Basket	\$5	Before School and Lunch Supervision	\$5		



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This new instructional fee now includes the additional fees previously charged to the 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grade students for the Chromebook laptop computer. There will be NO additional charge for this. If a student completes the full program through 8<sup>th</sup> grade, they will still receive their Chromebook to take with them upon graduating. If they leave prior to completing 8<sup>th</sup> grade, the school will retain the Chromebook.

So no more writing many checks at the beginning of the year. In addition, you can roll your student fees into your FACTS payment monthly instead of paying it up front. Field trips for the K-8 students and any costs associated with a specific grade event (i.e. Graduation, band instruments, etc.) should be the only additional fees that are assessed.

The registration fee is \$50 per child and is due with your registration if you register by February 28, 2018. If you register March 1, 2018 or after, the registration fee is \$150 per child.

I recognize that financial struggles are a reality of our times and I want to make SFA available to all. Please remember that there are many financial aid opportunities, but you must apply or reapply. Please see those materials if you are in need. (NOTE: YOU MUST REAPPLY EACH YEAR FOR ANY AID). If you wish to apply, please see the application materials/requirements on our website [sfastl.org](http://sfastl.org).

I am grateful for all our families' support of time, talent and treasure for St Francis of Assisi School. Let us continue to pray for the success of our school and spread the good news that we are Academically Excellent and Passionately Catholic.

Sincerely,

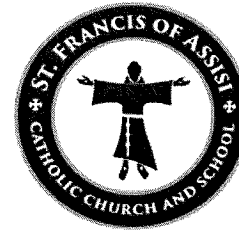
Fr. Anthony Yates

To: St. Francis Preschool Families

From: Mrs. Bartolotta

Re: Registration for 2018-2019

January 24, 2018



Dear Parents,

As we approach Catholic Schools Week and time to register for the next school year, I wanted to update you on some of the changes that were implemented this year in regard to preschool. Our goal was to integrate the preschool program more fully with the K-8 program. One of the first changes in that regard was the adoption of uniforms for the preschool. That will continue next year.

We continued offering an amazing program filled with curricular extras but also added many new learning opportunities for our preschoolers. This year our preschool students interacted with their prayer buddies in 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> grades. They utilize the learning commons along with the Wee lab. They continue to enjoy art, music, PE, Spanish, and Project Lead the Way. It has been so much fun watching them continue to grow. Our amazing preschool staff continue to bring new teaching innovations and learning experiences into the classroom. They are currently learning to use digital portfolios and some new apps.

To better accommodate the needs of families, our program moved away from a M-W-F/ T-Th structure this year to a choice of number of days and half or full days. For next year, you may choose from any 2 to 5 half or full days to meet your needs. **We extended the half time session until 11:30 to include more learning time.** We continue to have three classrooms and to maintain a 1:10 teacher-to-student ratio. Students are grouped developmentally by both age and preschool experience.

At our spring Home and School Meeting I will formally convey a “State of the School” address to share more specific outcomes with you – what worked, what didn’t, and how we move forward. We are not finished yet, but always working to improve through hard work and the grace of God.

Please visit us this Sunday for Open House from 8 am to 12:30 pm and see the amazing things your children are doing at SFA. Invite alumni, neighbors, relatives, and friends to come as well. If your child would like to give you a tour in his or her uniform at Open House, they will receive a N.U.T. (Dress Down) pass to use another day.

In addition, we have heard your desire to have one student fee to cover all extras. This is the school fee structure for 2018-2019 will cover the following: healthy snacks for the year, field trips, class parties, and class T-shirt

2 days	\$100
3 days	\$115
4 days	\$140
5 days	\$170

**Here are the instructions for the NEW re-registration process:**

- Log in to your Fast Direct parent account; scroll down on the home page to the student grade area.
- You will notice a new column called Registration 2018-2019. It is also highlighted in red to get your attention.
- Mark either yes or no to your student returning to St. Francis next year. It will automatically change your student to the next grade level, but please check to make sure it is correct.
- Click submit after making your selections for each student. If you reply incorrectly, you can press the reset button on the top of the Registration column. You can then resubmit your selections.
- By choosing “yes” and pressing “submit”, you are allowing St. Francis to charge your FACTS account the \$50 registration fee\*\* per child.

This is all you have to do to re-register in Fast Direct. If you would like to watch a video tutorial to see how easy it is, please visit: <https://www.youtube.com/embed/-RxAaQTTfzY>.

Here are the new policies on class size and order of precedence for admission:

**4102.12 Class Size:** A maximum of 30 students will be admitted per grade K to 8. A maximum of 24 students will be admitted per preschool class. Teacher assistants will be used to maintain a 1:10 ratio in preschool and 1:15 or fewer ratio in grades K-3; Grades 4 and 5 will share a teacher aide to maintain these ratios for core subject matter. Exceptions to the application of this policy are subject to the discretion of the principal and pastor of St. Francis of Assisi.

**4102.13 Order of Precedence for Admission**

1. Catholic students who have siblings enrolled in the school, and whose parents are active members of St. Francis of Assisi parish.
2. Catholic students whose parents are active members of St. Francis of Assisi parish, but have no siblings enrolled in school.
3. Catholic students who have siblings enrolled in the school but whose parents are not members of St. Francis of Assisi, but are active members of another parish.
4. Catholic students who do not have siblings in the school, whose parents are not members of St. Francis of Assisi parish, and have written permission of their pastor to attend St. Francis of Assisi School, but have no siblings enrolled in school. No written permission is required for preschool admittance.
5. Non-Catholic students whose parents give evidence of a desire for a religiously oriented education.

\*Exceptions to the application of this policy are subject to the discretion of the pastor and principal.

**Registration Timeline:**

- ❖ Re-registration opens tomorrow for current families.
- ❖ **\*\*Families who re-register on or before February 28 will be assessed the \$50 registration fee per child. Families who re-register after February 28<sup>th</sup> will be assessed a \$150 registration fee per child.**
- ❖ New registration will be collected beginning Sunday, January 28<sup>th</sup> at Open House.
- ❖ All newly registering families will be charged a \$50 registration fee per child regardless of when they register.
- ❖ Re-registration will be processed first and then new registrations will be processed after re-registrations are complete or on March 1, 2018, whichever comes first.
- ❖ New registration will be processed following policy 4102.13, "Order of Precedence for Admission."

Please contact me if you have other questions. I hope to see all of you on Sunday between 8 am and 12:30 pm for Open House.

Yours in Christ,



Beth Bartolotta

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# PRESCHOOL TUITION & FEES SUMMARY 2018-2019

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## SFA PRESCHOOL TUITION & FEES 2018-2019 *(paid through FACTS)*

# Days	Half Day	Full Day	School Fee per child	Early Registration Fee per child	Late Registration Fee per child
5	\$2,800	\$5,100	\$170	\$50	\$150
4	\$2,250	\$4,050	\$140	\$50	\$150
3	\$1,650	\$3,100	\$115	\$50	\$150
2	\$1,250	\$2,170	\$100	\$50	\$150

- The early registration deadline for returning families is February 28th. After February 28th, the late registration fee applies. Families new to SFA may register at the early registration amount. Current Students registration fee is paid through by FACTS. New Students registration fee is paid by check made payable to SFA.
- School Fee covers: snacks, class t-shirt, class party, field trips, etc.
- If enrolling more than one child, siblings will receive a 50% discount.
- You have a choice in your payment schedule.
  - Option 1: One annual payment can be made by July 1, 2018. If this option is chosen, you will automatically receive a 2% discount off your tuition.
  - Option 2: Nine monthly payments.



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## 2018/2019 Pre-School Registration Information

Dear St. Francis of Assisi School Preschool Parents:

Welcome to St. Francis of Assisi Preschool! We are happy to say that our preschool program is one of the best in the area. We pride ourselves on preparing your children not only for their educational needs to begin Kindergarten but also their social and spiritual development. Tuition for 2018/19 is as follows:

For one child:

5 days ... 7:30-3:00: \$5100  
4 days ... 7:30-3:00: \$4050  
3 days ... 7:30-3:00: \$3100  
2 days ... 7:30 -3:00: \$2170

5 days .... 7:30-11:30: \$2800  
4 days .... 7:30-11:30: \$2250  
3 days .... 7:30-11:30: \$1650  
2 days .... 7:30-11:30: \$1250

If enrolling more than one child in our preschool program, siblings will receive a 50% discount.

In addition, our Panthers program will be available from 3-6 pm. The Panthers rate is \$5.00 an hour for the first child: \$7.50 an hour for 2 children and \$8.00 an hour for 3 or more children (this includes school-age children)

This year, all tuition administration is going to be done through FACTS Tuition Management automatic bank withdrawal. You have a choice in your payment schedule. One annual payment can be made by July 1, 2018. If this option is chosen, you will automatically receive a 2% discount off your tuition. If you would like to pay monthly (billed September – May), you would select that payment option through FACTS. Information to register for FACTS is enclosed with this paperwork. You can also find information on our Parish website at <http://www.sfastl.org/72>. Look for the FACTS logo.

**Please remember that your child/ren are not considered enrolled for next school year until these forms are signed and returned with the registration fee.** If you have any questions regarding completion of the forms, please contact the preschool office at 314.487.5736 x132. Thank you in advance for your cooperation. We look forward to welcoming your child to St. Francis of Assisi Preschool!

Sincerely,

Beth Bartolotta  
Principal  
St. Francis of Assisi School

Elaine Dyn  
Secretary  
St. Francis of Assisi Preschool

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## 2018-19 Registration

Father's First Name \_\_\_\_\_ Father's Last Name \_\_\_\_\_

Father's Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Father's email address \_\_\_\_\_ Father's Telephone Number \_\_\_\_\_

Mother's First Name \_\_\_\_\_ Mother's Last Name \_\_\_\_\_

Mother's Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Mother's email address \_\_\_\_\_ Mother's Telephone Number \_\_\_\_\_

Student First/Last Name \_\_\_\_\_ Pre-k or Preschool (circle one)      DOB \_\_\_\_\_

Student First/Last Name \_\_\_\_\_ Pre-k or Preschool (circle one)      DOB \_\_\_\_\_

**Please choose one of the following options:**

**Single Payment: Due July 1, 2018, withdrawn through FACTS Automatic bank payments (ACH) through your checking or savings account may be made on July 1 (Includes a 2% discount for paying in full!)**

__5 full days	\$4998.00	__4 full days	\$3969.00	__3 full days	\$3038.00	__2 full days	\$2127.00
__5 half days	\$2744.00	__4 half days	\$2205.00	__3 half days	\$1617.00	__2 half days	\$1225.00

**9 PAYMENTS: 9 monthly payments (September, 2018-May, 2018) through FACTS Automatic bank payments (ACH) through your checking or savings account may be made on either the 5th or 20th of each month.**

__5 full days	\$567.00	__4 full days	\$450.00	__3 full days	\$344.00	__2 full days	\$241.00
__5 half days	\$311.00	__4 half days	\$250.00	__3 half days	\$183.00	__2 half days	\$139.00

\*FACTS: THERE IS AN ANNUAL FACTS ENROLLMENT FEE OF \$43 THE 9 PAYMENT PLAN. There is no fee for Single Payment families. This fee will be automatically deducted from your specified account within 14 days of the finalization of your agreement.

If enrolling more than one child in our Preschool program, siblings are billed at 50% off the above tuition prices.

Full day hours are 7:30 AM – 3:00 PM  
Half day hours are 7:30 AM – 11:30 AM





\_\_\_\_\_

I agree to make tuition payments for the 2018-2019 school year according to the option above that I have selected.

\_\_\_\_\_

Responsible Party Signature

\_\_\_\_\_

Date

Non-refundable fees due at time of registration (please make checks payable to St. Francis of Assisi):

\_\_\_\_\_ \$50 registration fee (all programs)

\_\_\_\_\_ \$170 snack/activity fee (5 days)

\_\_\_\_\_ \$140 snack/activity fee (4 days)

\_\_\_\_\_ \$115 snack/activity fee (3 days)

\_\_\_\_\_ \$100 snack/activity fee (2 days)

Snack/Activity fees include healthy snacks for the year, as well as field trips, class parties, and class t-shirts.

Your child(ren) are not considered enrolled for our preschool program until this form and all fees are returned to the preschool office.

St. Francis of Assisi Preschool and Panthers programs operate nine months of the year and schedules are coincided with the school days of our elementary school.

\_\_\_\_\_

\_\_\_\_\_

# St. Francis of Assisi Preschool Enrollment Preference Form

Student's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone#: \_\_\_\_\_ Email: \_\_\_\_\_

Birthdate: \_\_\_\_\_

Check the box in the grid below that meets your needs:

Number of Days Attending Per Week	Half Day 7:30 a.m - 11:30 a.m.	Full Day 7:30 a.m. - 3:00 p.m	Panther's Extended Day Program 3:00 to 6:00
2			
3			
4			
5			

Days Requested (circle preference):

Monday Tuesday Wednesday Thursday Friday

Check all that apply:

\_\_\_ We are flexible on days.

\_\_\_ If space is available, we may add a day (list month: \_\_\_\_\_)

\_\_\_ If space is available, we may change from half-day to full-day (list month: \_\_\_\_\_)

Date: \_\_\_\_\_



**Help us get to know your child!**  
**Please complete separate form for each child**

**General Family Information**

Student Name \_\_\_\_\_ Nickname \_\_\_\_\_

Address \_\_\_\_\_ Zip \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ DOB \_\_\_\_\_ Gender M F

Mother First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Address (if different than above) \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Work Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ e-mail \_\_\_\_\_

Father First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Address (if different than above) \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Work Phone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ e-mail \_\_\_\_\_

Siblings \_\_\_\_\_ Age \_\_\_\_\_

\_\_\_\_\_ Age \_\_\_\_\_

\_\_\_\_\_



\_\_\_\_\_

**School Information**

What other preschools or daycare centers has your child attended? \_\_\_\_\_

Does your child have any emotional or physical problems (fears, dependencies, special diet, allergies)?

\_\_\_\_\_  
\_\_\_\_\_

Are there any family circumstances we should be aware of?

\_\_\_\_\_  
\_\_\_\_\_

How can St. Francis of Assisi Preschool help your child?

\_\_\_\_\_  
\_\_\_\_\_

**Parish Information**

Catholic Family      Yes      No      (If yes, please answer the questions below)

Are you registered at St. Francis of Assisi Parish? (this requires having completed a separate parish registration form)  
(circle one)      Yes      No      Not sure

If no, what parish? \_\_\_\_\_

Student Church of Baptism \_\_\_\_\_ City/State \_\_\_\_\_

Date of Baptism (MM/DD/YY) \_\_\_\_/\_\_\_\_/\_\_\_\_

**Emergency Contact Information**

If parents cannot be reached in an emergency, please notify the following:

Name \_\_\_\_\_ Phone# \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Phone# \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Phone# \_\_\_\_\_ Relationship \_\_\_\_\_

\_\_\_\_\_