



PARISH COMMUNICATIONS

BULLETIN ANNOUNCEMENTS

Bulletin Announcements can be submitted via the parish website at sfastl.org/bulletin-pulpit-announcement-request/. Announcements can also be emailed directly to bulletineditor@sfastl.org. Bulletin Submissions are due by Monday at Noon in order to be included in the following Sunday's bulletin!

PULPIT ANNOUNCEMENTS

Pulpit Announcements can be submitted via the parish website at sfastl.org/bulletin-pulpit-announcement-request/. Announcements can also be emailed directly to pa@sfastl.org. There are also new SFA Parish Pulpit Announcement Guidelines that can be found at on the submission page and at <https://goo.gl/HQsSMf>. Pulpit Announcements are due by Monday at Noon in order to be included in the following Sunday's announcements!

FLYERS/GRAPHICS FOR EVENTS

If your ministry is in need of a flyer or graphic for an upcoming event, the Communications Coordinator can design them for you. Please email your requests to the Communications Coordinator one month prior to the event.

EVENT ADVERTISEMENT

Parish Events will be posted on the parish website, social media, indoor/outdoor digital signage, and parish app. If you have specific needs for posting your event, please email the Communications Coordinator.

ONLINE REGISTRATION

If your ministry is hosting an event and would like online registration through the SFA website and/or google forms, please email your requests to the Communications Coordinator one month prior to your registration deadline.

THE PASTOR HAS FINAL APPROVAL ON ALL PARISH COMMUNICATIONS.